

**Town of Cape Elizabeth
Fort Williams Park Committee**

Meeting Minutes
August 7, 2018

Present: Chair Jim Walsh (JW), Jim Kerney (Jim K), Suzanne McGinn (SM), Ken Pierce (KP), Mark Russell (MR) and Doreen Johnson Theriault (DT)

Absent: Joe Kozlowski (JK)

Staff: Kathy Raftice, Community Services and Fort Williams Park Director (KR)

Public: Chuck Redman Rotary Club of South Portland/Cape Elizabeth & Chris Cutter

Call to Order: Jim Walsh called the meeting to order @ 6:00 PM.

Approval of Meeting Minutes

The June 21, 2018 draft meeting minutes were approved as written. (6 - Yes, 0 - No)

Public Comment Opportunity for Discussion of Items Not On the Agenda - None

Group Use Request – Rotary Club of South Portland/Cape Elizabeth

Rotary member, Chuck Redmond presented their request to change the dates of their event to June 21st and 22nd, 2019. The following was put to vote; the date would be June 21st & 22nd, 2019. The maximum number attending 250. A waiver of the reservation date restraints and a waiver of any fees. JimK did clarify that should Pay & Display be implemented there would not be a waiver of parking fees. JW did note the Rotary Community Service project and KR will reach out to FWPF to see if there is something they would like assistance. Vote to accept, 6 – Yes, 0 – No.

FWP Subcommittee Presentation on Pay & Display

JW gave an update on process. He explained that the Town Council would refer to Workshop on Monday, September 17th. JimK went through the packet. KP did suggest a change in the first line of the document which was agreed upon and changed to the following. If CETC decides to pursue Pay & Display in FWP, FWP-SC recommends the following structure. MR recognized JimK for his tremendous work and contributions during the subcommittee meetings. DT felt the package was very impressive. KP still feels there may be enforcement issues but understands the need at this time to suggest outsourcing. JW reminded this was a subcommittee directed on a fact finding mission which is what was accomplished. All members present were polled as to opinion/comment and or redirect/amend...after hearing from everyone a motion was made and accepted after a second to move report to Town Council. (6-Yes, 0-No)

Other Business Not on the Agenda

None

Citizen Opportunity for Discussion of Items on the Agenda

Chris Cutter shared that he feels the communication piece is vitally important and feels there should be stakeholder scripting. JW explained that was not our directive but something to consider should any of the responsibility returns to the committee after workshop.

The meeting was adjourned at 7:00 PM

The next meeting of the full committee will be Monday, September 17th following the Town Council Pay & Display Workshop.

Respectfully Submitted,
Kathy Raftice

DRAFT